



POC^{IN} LIS SUMMIT

July 13, 2018

WILLIAM H. HANNON LIBRARY

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AGENDA

1. MISSION & GOALS
2. PLANNING & ORGANIZING
3. SUMMIT OUTCOMES





MISSION

The mission of POCinLIS Summit is to create a productive and brave space for people of color, especially women and marginalized identities, working in the information sector. Individuals will have the opportunity to explore their work in LIS and their intersecting identities as POC+.

This summit invites participants to challenge their roles and actions as information workers and aims to collectively establish rules of engagement and discourse. We acknowledge that dominant narratives may be disrupted.

This space is created to support the research of POC librarians and create a network of POC information workers for future collaboration and self-care.

SUMMIT GOALS

- Contribute to the retention of POC in LIS through community building
- Increase skill development in research, methods, and professional praxis
- Provide a space for sharing research interests and building research support systems
- Increase awareness of collegiality as self-care and wellness
- Provide students and paraprofessionals with opportunities to present in a professional and supportive setting



HOW DID WE PLAN IT??

PRE-SUMMIT PLANNING

Gather planning committee, establish mission & goals, Admin. buy-in, set date, budget, and timeline.

CALL FOR PROPOSALS

Develop CFP, design proposal rubric, send out CFP to target listservs, manage & score proposals, establish Summit schedule.

SUMMIT DAY & POST-SUMMIT

Set up signs & session rooms, facilitate hour-by-hour logistics, distribute feedback survey, develop Summit impact report.



PUBLICITY / MARKETING

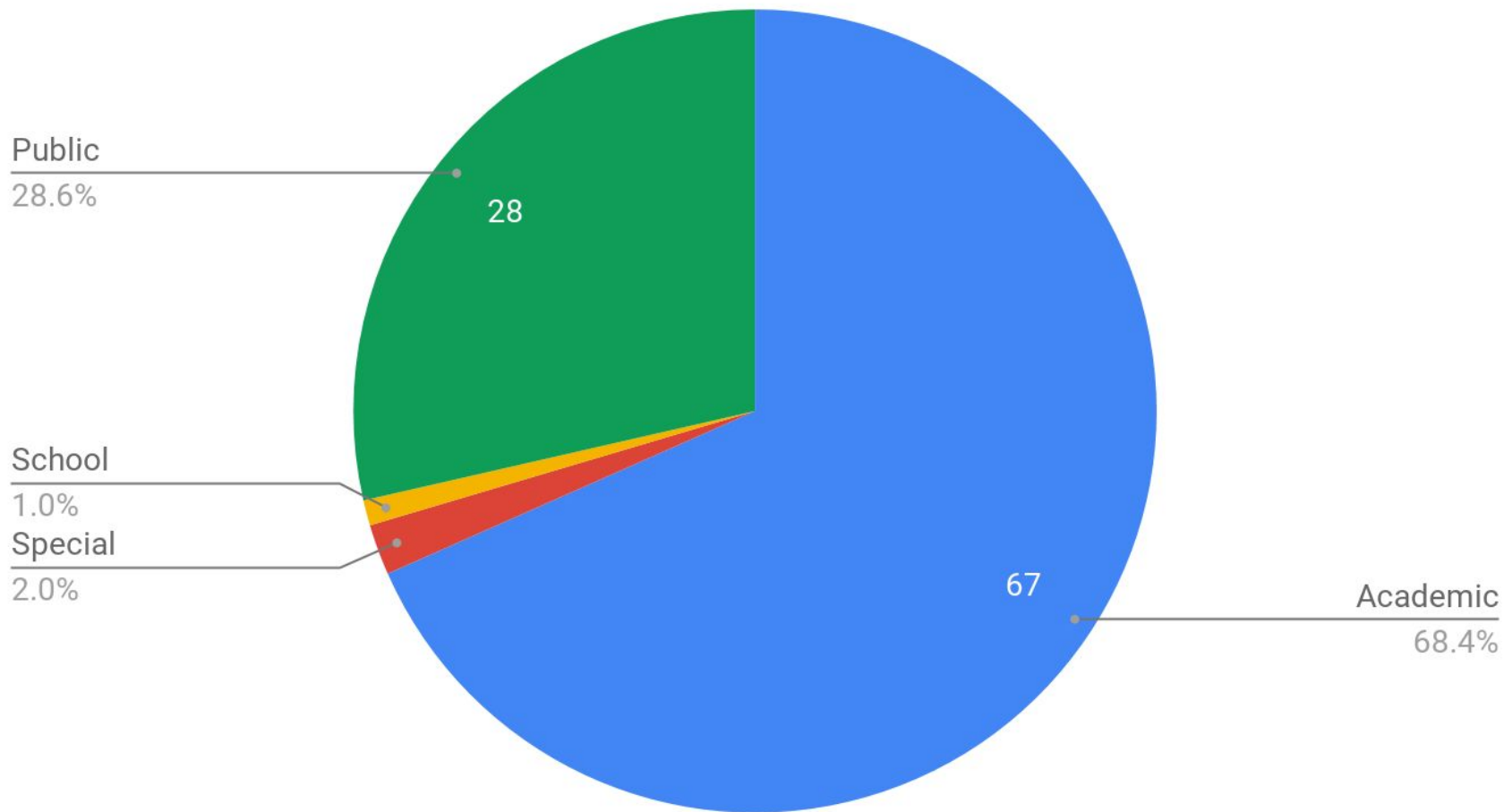
Design conference materials (logo, flyers, website, etc.), compile outreach lists, brainstorm keynote speakers.

REGISTRATION

Develop registration form, promote to target listservs, manage registrants & food preferences, manage waitlist, print materials (badges, schedule, code of conduct, etc.).

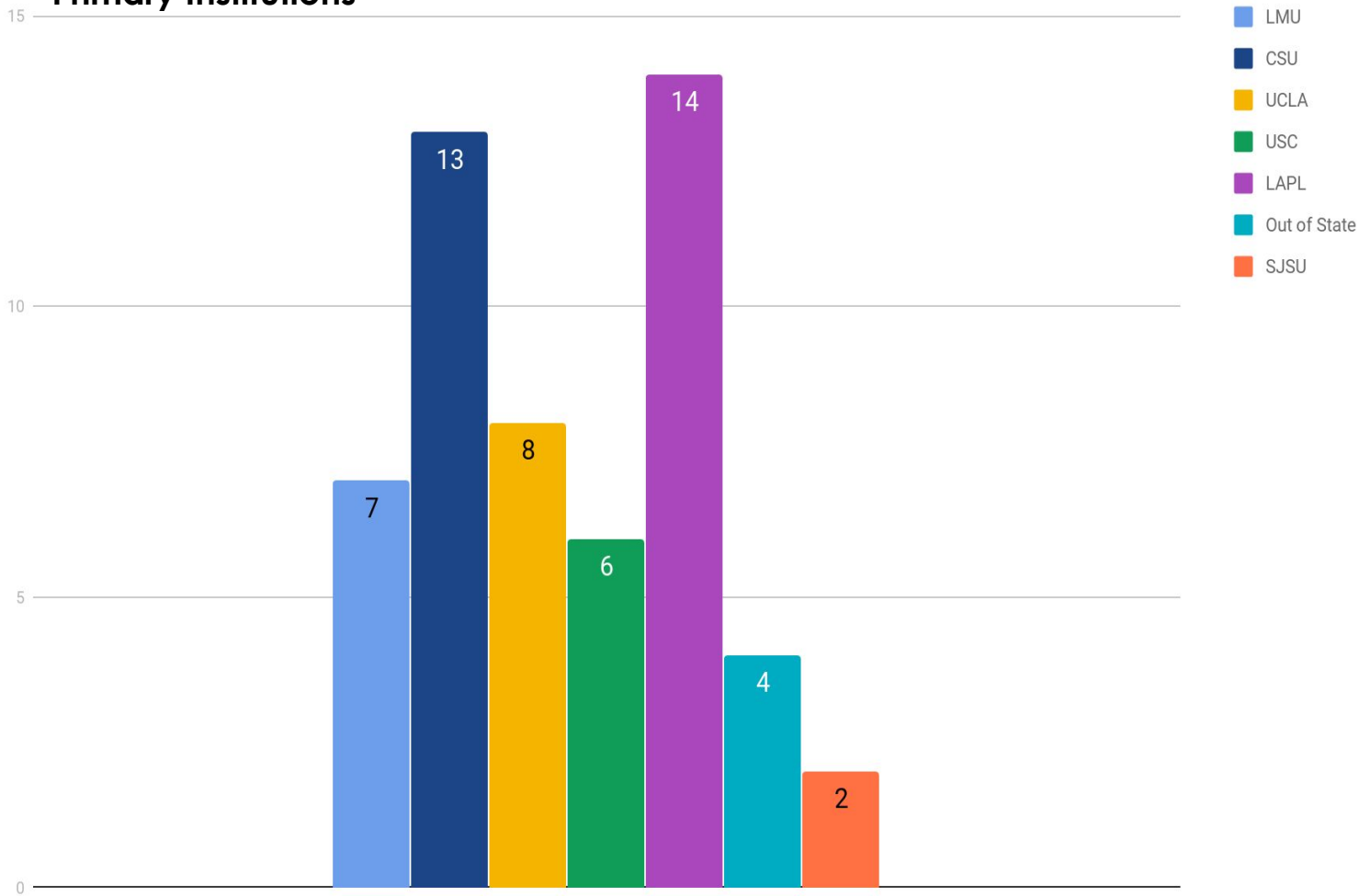
ATTENDEE SNAPSHOT

Summit Attendees: Type of Institution



ATTENDEE SNAPSHOT

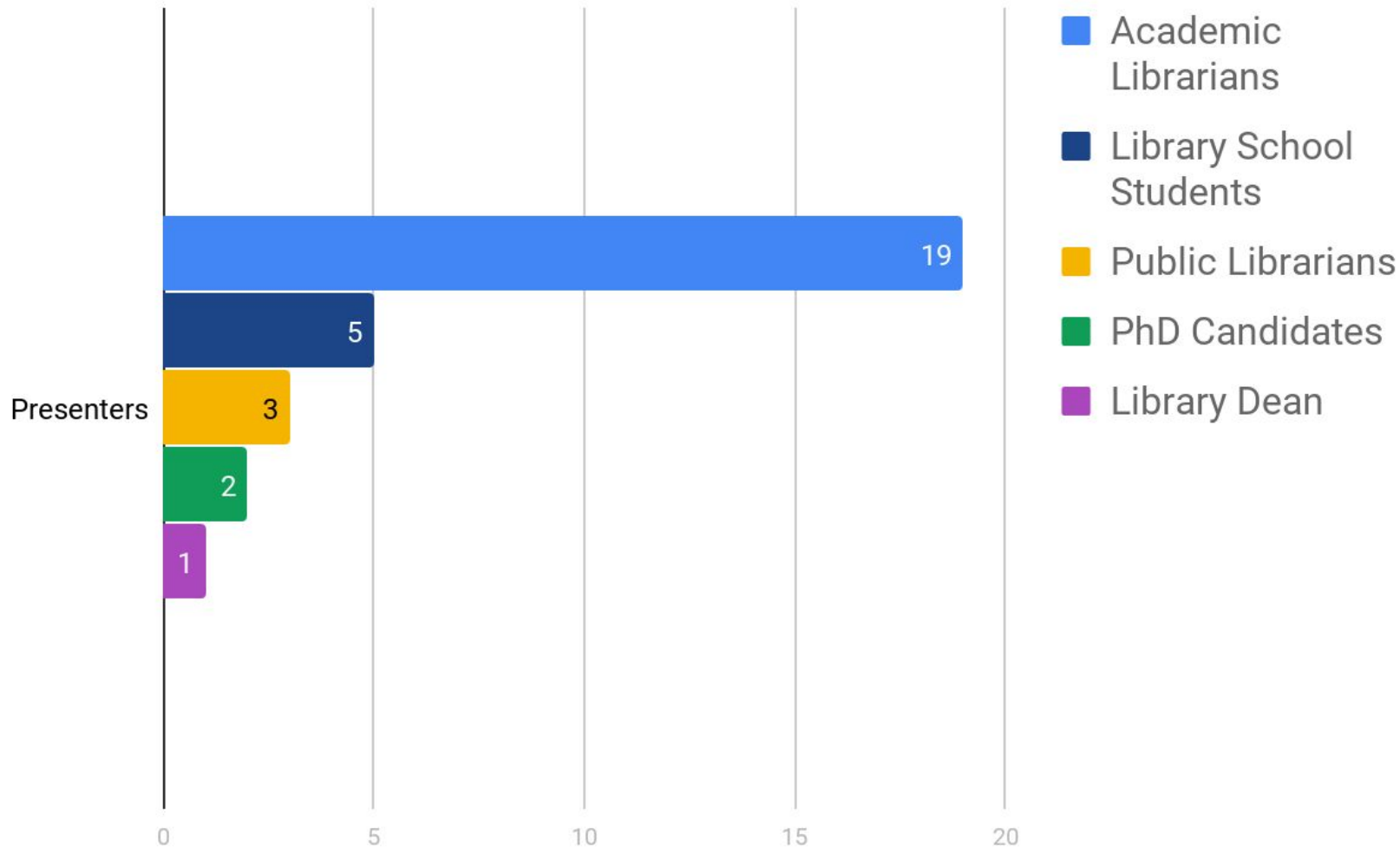
Primary Institutions



TOP 3 REASONS FOR ATTENDING

- 1. Personal Growth & Development**
- 2. Content**
- 3. Networking**

PRESENTERS



WHAT WENT WELL

- 78 total attendees (including organizers)
- Parking and library signage was clear
- Registration went smoothly (name tags with photo permission, pronouns, etc.)
- Many attendees pleased with communications about summit including location, times, and scheduling
- Many attendees were pleased with the content and format
- Social media and hashtag were heavily used throughout the day(#pocinlis)

WHAT WE LEARNED

- Build a collaborative and supportive team
- Stakeholders meetings early and often
- Space requests and decision-making
- Financial planning early and often (make a budget!)
- Internal communication and transparency to LMU staff
- Provide LIS students and paraprofessionals with opportunities to present in a professional and supportive setting

Brown Bag Discussion

- What LIS issues / topics / current trends have you been considering lately?
- If you were to plan a conference / workshop / event, what would the primary purpose of it be?
- Create one potential goal for your conference / workshop / event keeping in mind:
 - Who are the stakeholders?
 - Who is the intended audience?

Q&A

